

Dear

We are writing to you directly to notify you about the steps we are taking to keep you and your family safe.

Our thoughts go out to all of you who are frontline staff during this time as well as those affected by this unprecedented event. Your health and that of our partners is our absolute priority.

I want to reassure you that we are doing everything in our power to ensure that you can continue working with us safely and with the necessary support.

We are aware that you are anxious about the whole situation. We have, therefore, taken steps to keep you informed via our website about the support we are offering and answering any questions you may have.

We would like to reassure you that we have you at heart. Feel free to communicate with us via your manager or consultant so you can receive support.

I'm sure you have many questions and so we've included some helpful information on The Flame Lily website. If you have any other questions, please visit our website. We are updating it with the action plans as they evolve.

Thank you for your unceasing dedication to helping people.

Kind Regards

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